## VILLAGE OF GAINES GENESEE COUNTY, MICHIGAN

#### FINANCIAL STATEMENTS

MARCH 31, 2007

Michigan Department of Treasury

496 (Ō <b>Д</b> ЦС	2/06) litin	ia F	Procedures Re	port						
			2 of 1968, as amended ar	nd P.A. 71 of 1919	, as amended.	Local Unit Name			County	
			vernment Type	<b>₩</b> Willogo	□Other	Village of Gaines			Genesee	
	Ouni	<u> </u>	City Twp				Audit Report Submitted	to State		
		2007		08/03/200	7					
	_	that		<u> </u>					<u> </u>	
			d public accountants	s licensed to p	ractice in M	lichigan.				
Ve f	urthe	r affi	rm the following mat	erial, "no" resi	oonses have	e been disclosed in t	he financial statem	ents, inclu	ding the notes, or in the	
Mana	-	ent l	_etter (report of com	ments and red	commendati	ions).				
	YES	욧	Check each applic	able box bel	ow. (See in	structions for further	detail.)			
1.	X	All required component units/funds/agencies of the local unit are included in the financial statements and/or disclosed in the reporting entity notes to the financial statements as necessary.								
2.		X	There are no accur (P.A. 275 of 1980)	There are no accumulated deficits in one or more of this unit's unreserved fund balances/unrestricted net assets (P.A. 275 of 1980) or the local unit has not exceeded its budget for expenditures.						
3.	×		The local unit is in	compliance wi	th the Unifo	orm Chart of Account	s issued by the De	partment c	of Treasury.	
4.	×		The local unit has a	dopted a bud	get for all re	equired funds.				
5.	$\boxtimes$		A public hearing on	the budget w	as held in a	ccordance with State	e statute.			
6.	×		The local unit has r	not violated the ssued by the	e Municipal Local Audit	Finance Act, an orde and Finance Division	er issued under the n.	Emergen	cy Municipal Loan Act, or	
7.	X		The local unit has r	not been deline	quent in dis	tributing tax revenue	s that were collecte	ed for anot	her taxing unit.	
8.	X		The local unit only l	holds deposits	/investmen	ts that comply with s	tatutory requireme	nts.		
9.	×		The local unit has no illegal or unauthorized expenditures that came to our attention as defined in the <i>Bulletin for Audits of Local Units of Government in Michigan</i> , as revised (see Appendix H of Bulletin).							
10.	×		There are no indications of defalcation, fraud or embezzlement, which came to our attention during the course of our audit that have not been previously communicated to the Local Audit and Finance Division (LAFD). If there is such activity that has not been communicated, please submit a separate report under separate cover.							
11.	×		The local unit is free	e of repeated	comments	from previous years.				
12.		×	The audit opinion is							
13.		X	The local unit has o accepted accounting	complied with g principles (	GASB 34 o GAAP).	r GASB 34 as modifi	ed by MCGAA Sta	tement #7	and other generally	
14.	X		The board or counc	il approves al	l invoices p	rior to payment as re	equired by charter o	or statute.		
15.	$\boxtimes$					were reviewed were				
incl des	uded cripti	in to on(s)	of government (authors of any other aud of the authority and gned, certify that this	dit report, nor /or commissio	do they of on.	btain a stand-alone	audit, please enc	ndaries of lose the n	the audited entity and is not ame(s), address(es), and a	
			closed the following		Enclosed		Not Required (enter a brief justification)			
Fina	ancia	l Sta	tements		$\boxtimes$					
The	e lette	er of	Comments and Reco	ommendations	s X					
Oth	er (D	escrib	e)							
			Accountant (Firm Name) Wenzlick, PC			'	Telephone Number 989-723-8227			
	el Add		shington Street, Su	 uite 201		City Owo	 sso	State Zip M1 48867		
	opzin	g CPA	Signature	- CP	7   1   1	inted Name		License	Number 026880	
/	110	ra	ldine Ext	~ , ~ , ~ , ~ , ~ , ~ , ~ , ~ , ~ , ~ ,		Seraldine Terry, C.	r.A.	101	020000	

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### DEMIS and WENZLICK, P.C.

Certified Public Accountants

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#### INDEPENDENT AUDITOR'S REPORT

Village Council Village of Gaines Genesee County, Michigan

James Demis, Jr., C.P.A.

Geraldine Terry, C.P.A.

Lori S. Chant, C.P.A.

LaVearn G. Wenzlick, C.P.A.

We have audited the accompanying general-purpose financial statements of Village of Gaines, Michigan as of and for the year ended March 31, 2007. These general-purpose financial statements are the responsibility of the Village of Gaines, Michigan's management. Our responsibility is to express an opinion on these general-purpose financial statements based on our audit.

We have conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the general-purpose financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the general-purpose financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinion.

Management has not presented government-wide financial statements to display the financial position and changes in financial position of its governmental activities and business-type activities as required by the Governmental Accounting Standards Board (GASB 34). Accounting principles generally accepted in the United States of America require the presentation of government-wide financial statements. GASB 34 requires management's discussion and analysis which also has not been prepared.

In our opinion, except for the non-application of GASB 34, the general purpose financial statements referred to above present fairly, in all material respects, the financial position of Village of Gaines, Michigan, as of March 31, 2007, in conformity with accounting principles generally accepted in the United States of America.

Our audit was made for the purpose of forming an opinion on the general purpose financial statements taken as a whole and on the combining, individual fund and account group financial statements. The accompanying financial information listed as schedules in the table of contents is presented for purposes of additional analysis and is not a required part of the financial statements of the Village of Gaines. The information in these schedules has been subjected to the auditing procedures applied in the audit of the general purpose, combining, individual fund and account group financial statements and, in our opinion, is fairly stated in all material respects in relation to the financial statements of each of the respective individual funds and account groups, taken as a whole.

Our report of comments and recommendations has been submitted under date of August 3, 2007.

Certified Public Accountants

Danna and Weighest, PC.

Owosso, Michigan August 3, 2007

VILLAGE OF GAINES
COMBINED BALANCE SHEET – ALL FUND TYPES
MARCH 31, 2007

Total Memorandum <u>Only</u>	\$ 524.599	7,304 16,607 7,532	21,851 12,562 1,329,088 \$1,919,543		\$ 10,014 2,786 7,532 21,851	\$ 42,53 <u>2</u>
General Fixed Asset <u>Accounts</u>	₩		<u>60,206</u> \$ <u>60,206</u>		₩.	<b> </b>
Fiduciary Fund Type Trust & Agency	<del>હ</del> ૧૩ ૧૩		\$ 395		& 94.6	\$ 39 <u>5</u>
Proprietary <u>Fund Type</u> <u>Enterprise</u>	\$ 179.818	7,304 996 7,532	1,268,882 \$1,464,532		\$ 6,637	\$ 8,678
ental <u>7pes</u> Special <u>Revenue</u>	\$273.468	3,321	4,854 7,389 \$ <u>289,032</u>	CREDITS:	\$ 1,104 7,532 15,576	\$ 24,212
Governmental <u>Fund Types</u> <u>General</u>	\$ 70.918		16,997 5,173 \$ <u>105,378</u>	UTTY & OTHER	\$ 2,273 2,786 1ds 4,188	\$ 9,247
	ASSETS: Cash & Cash Equiv.	Receivables: Accounts Delinquent Taxes Advances to Other Funds	Due from Other funds Due from Other Gov't. Property & Equip. Net TOTAL ASSETS	LIABILITIES, FUND EQUITY & OTHER C LIABILITIES:	Accounts Payable Accrued Liabilities Advances from Other Funds Due to Other Funds	Due to Other Gov't TOTAL LIABILITIES

The accompanying notes are an integral part of the financial statements.

VILLAGE OF GAINES COMBINED BALANCE SHEET – ALL FUND TYPES MARCH 31, 2007

Total Memorandum	Only		\$2,005,810	(540 055)	(00%)10)		27,885	393,272		\$1,877,011		\$ <u>1.919,543</u>
General Fixed Asset	Accounts		<del>47</del>					<u>60,206</u>		\$ <u>60,206</u>		\$ <u>60,206</u>
Fiduciary Fund Type Trust &	Agency		<del>€</del>					1		<b>∳</b>		\$ 395
Proprietary <u>Fund Type</u>	<u>Enterprise</u>		\$2,005,810	(540.056)	(000,000)					\$ <u>1,455,854</u>		\$ <u>1,464,532</u>
iental <u>Vpes</u> Special	Revenue		<del>∽</del>					<u>264,820</u>		\$264,820		\$289,032
Governmental <u>Fund Tvpes</u>	General	R CREDITS:	<del>∽</del>				27,885	68,246		\$ 96,131		\$ <u>105,378</u>
		FUND EQUITY & OTHER CREDITS:	Contributed Capital	Retained Earnings	(Delicit) Fund Balance:	Unreserved:	Designated	Undesignated	TOTAL FUND EQUITY	& OTHER CREDITS	TOTAL LIABILITIES,	FUND EQUITY & OTHER CREDITS

The accompanying notes are an integral part of the financial statements.

# VILLAGE OF GAINES COMBINED STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE – ALL GOVERNMENTAL FUND TYPES FOR THE YEAR ENDED MARCH 31, 2007

		Special	Total Memorandum
	<u>General</u>	Revenue	<u>Only</u>
REVENUES:			
Taxes	\$ 79,692	\$ 20,751	\$100,443
Licenses & Permits	822		822
Intergovernmental:			
State	38,876	48,984	87,860
Fines & Fees		601	60 I
Interest	1,282	8,961	10,243
Miscellaneous	6,773	<u>59,051</u>	65,824
TOTAL REVENUES	\$ <u>127,445</u>	\$ <u>138,348</u>	\$ <u>265,793</u>
EXPENDITURES:			
Current:			
General Government	\$ 62,826	\$	\$ 62,826
Public Safety	962	43,822	44,784
Highways & Streets		34,766	34,766
Recreation & Cultural	4,657		4,657
Other	4,922	3,581	8,503
Capital Outlay	<u> </u>	<u>1,585</u>	1,585
TOTAL EXPENDITURES	\$ <u>73,367</u>	\$ <u>83,754</u>	\$ <u>157,121</u>
EXCESS OF REVENUES			
OVER EXPENDITURES	\$ <u>54,078</u>	\$ <u>54,594</u>	\$ <u>108,672</u>
OTHER FINANCING SOURCES (USES)	):		
Operating Transfers In	\$	\$ 28,268	\$ 28,268
Operating Transfers Out	<u>(28,000</u> )	<u>(268</u> )	<u>(28,268</u> )
TOTAL OTHER FINANCING			
SOURCES (USES)	\$ <u>(28,000</u> )	\$ <u>28,000</u>	<b>\$</b>
EXCESS OF REVENUES & OTHER			
FINANCING SOURCES OVER			
EXPENDITURES & OTHER			
FINANCING USES	\$ 26,078	\$ 82,594	\$108,672
Fund Balance – Beginning of Year	\$ 70,053	\$182,226	\$252,279
Prior Period Adjustment			
FUND BALANCE – END OF YEAR	\$ <u>96,131</u>	\$ <u>264,820</u>	\$ <u>360,951</u>

VILLAGE OF GAINES
COMBINED STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE BUDGET AND ACTUAL - GENERAL AND SPECIAL REVENUE FUND TYPES
FOR THE YEAR ENDED MARCH 31, 2007

Variance	r avorable <u>(Unfavorable)</u>	\$ (4,606)	3,184	6,391 (8,024) \$ (2,954)		\$ 1,712 12,110	871 15 \$ 14,708	\$ (11,754)
Special Revenue Funds	<u>Actual</u>	\$ 20,751	48,984	8,961 <u>59,051</u> \$ <u>138,348</u>		\$ 43,822 34,766	3,581 1,585 \$_83,754	\$ 54,594
Spe	Budget	\$ 25,357	45,800	2,570 67,075 \$141,302		\$ 45,534 46,876	4,452 1,600 \$ 98,462	\$ 42,840
Variance	ravorable (Unfavorable)	\$ 16,692 (1,378)	(1,124)	$(3,018) \\ (1,727) \\ \hline $9,445$		\$ (26) 1,038 1,000	(442) 78 78	\$ 12,093
General Fund	<u>Actual</u>	\$ 79,692 822	38,876	1,282 6,773 \$127,445		\$ 62,826 962	4,657 4,922 8_73,367	\$_54,078
	Budget	\$ 63,000 2,200	40,000	$4,300 \\ \underline{8,500} \\ \$118,000$		\$ 62,800 2,000 1,000	4,215 $5,000$ $1,000$ $$$ $76,015$	\$ 41,985
	REVENUES:	Taxes Licenses & Permits	State Fines & Fees	Interest Miscellaneous TOTAL REVENUES	EXPENDITURES:	Current: General Government Public Safety Highways & Streets Planning	Recreation & Cultural Other Capital Outlay TOTAL EXPENDITURES	EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES

COMBINED STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE – BUDGET AND ACTUAL – GENERAL AND SPECIAL REVENUE FUND TYPES (CONTINUED) FOR THE YEAR ENDED MARCH 31, 2007 VILLAGE OF GAINES

The accompanying notes are an integral part of the financial statements.

# VILLAGE OF GAINES COMBINED STATEMENT OF REVENUES, EXPENSES AND CHANGES IN RETAINED EARNINGS - ALL PROPRIETARY FUND TYPES FOR THE YEAR ENDED MARCH 31, 2007

	Enterprise ( <u>Sewer</u> )
OPERATING REVENUES:	
Charges for Services	\$ <u>39,767</u>
TOTAL OPERATING REVENUES	\$ 39,767
OPERATING EXPENSES:	
Depreciation	\$ 46,707
Repairs & Maintenance	5,729
Pump Maintenance	9,812
County Charges and Billing	31,111
Utilities	957
Professional Fees	350
TOTAL OPERATING EXPENSES	\$ <u>94,666</u>
OPERATING LOSS	\$ <u>(54,899)</u>
NON-OPERATING REVENUES:	
Tap-in Fees	\$ 328
Interest Income	1,434
TOTAL NON-OPERATING REVENUES	\$ <u>1,762</u>
NET LOSS	\$ (53,137)
Retained Earnings (Deficit) – Beginning of Year	(496,819)
Prior Period Adjustment	
RETAINED EARNINGS (DEFICIT) – END OF YEAR	\$( <u>549,956</u> )

#### VILLAGE OF GAINES COMBINED STATEMENT OF CASH FLOWS ALL PROPRIETARY FUND TYPES FOR THE YEAR ENDING MARCH 31, 2007

	Enterprise ( <u>Sewer</u> )
CASH FLOWS FROM OPERATING ACTIVITIES: Operating Loss Adjustments to Reconcile Net Operating Loss to Net Cash Used	<b>\$</b> (54,899)
in Operating Activities Depreciation (Increase) in Accounts Receivable	46,707 (1,446)
Decrease in Advances to Other Funds (Decrease) in Accounts Payable NET CASH USED IN OPERATING ACTIVITIES	3,434 (1,027) \$ (7,231)
CASH FLOWS FROM CAPITAL & RELATED FINANCING ACTIVITES:	\$ 328
Capital Contributions Received NET CASH FLOWS PROVIDED BY CAPITAL & RELATED FINANCING ACTIVITIES	\$ <u>328</u>
CASH FLOWS FROM INVESTING ACTIVITIES: Interest Earned NET CASH FLOWS PROVIDED BY INVESTING ACTIVITIES	\$ <u>1,434</u> \$ 1,434
NET DECREASE IN CASH	\$ (5,469)
Cash & Cash Equivalents – Beginning of Year	<u>185,287</u>
CASH & CASH EQUIVALENTS – END OF YEAR	\$ <u>179,818</u>

#### I SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The Village of Gaines is located in Genesee County, Michigan. The Village Council consisting of nine members and provides various services to its residents.

The accounting and reporting policies of the Village of Gaines conform to generally accepted accounting principles (GAAP) as applied to governmental units. The Governmental Accounting Standards Board (GASB) is the accepted standard-setting body for establishing governmental accounting and financial reporting policies. The following is a summary of the more significant policies.

#### A. FINANCIAL REPORTING ENTITY

The accompanying general purpose financial statements have been prepared in accordance with criteria established by the Governmental Accounting Standards Board (GASB) in its Statement 14 for determining the various governmental organizations to be included in the financial reporting entity. The Village is the primary government having oversight responsibility and control over all activities. The Village receives funding from local and state government sources and must comply with all concomitant requirements of these funding sources entities. As required by generally accepted accounting principles, the financial statements of the reporting entity includes those activities of the Village (the primary government) and do not include any other component unit within its general purpose financial statements.

#### B. BASIS OF PRESENTATION - FUND ACCOUNTING

The accounts of the Village are organized on the basis of funds, each of which is considered a separate accounting entity. The operations of each fund are accounted for by providing a separate set of self-balancing accounts comprised of assets, liabilities, revenues and expenditures or expenses, as appropriate. Government resources are allocated and accounted for in individual funds based on the purpose for which they are to be spent and the means by which spending activities are controlled. The various funds are displayed as follows in the financial statements.

#### **GOVERNMENTAL FUNDS**

GENERAL FUND – The General Fund is the general operating fund of the Village. It is used to account for all financial resources except those required to be accounted for in another fund. The fund includes the general operating expenditures of the local unit. Revenues are derived primarily from property taxes, state and federal distributions, grants and other intergovernmental revenues.

SPECIAL REVENUE FUNDS – Special Revenue Funds are used to account for revenues derived from special sources usually required by law or regulation to be accounted for in separate funds.

- I SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)
- **B** BASIS OF PRESENTATION FUND ACCOUNTING (CONTINUED)

#### PROPRIETARY FUNDS

ENTERPRISE FUND – The Enterprise Fund is used to account for operations (a) financed and operated in a manner similar to private business enterprises – where the intent of the governing body is that the costs (expenses, including depreciation) of providing goods or services to the general public on a continuing basis be financed or recovered primarily through user charges; or (b) where the governing body has decided that periodic determination of revenues earned, expenses incurred, and/or net income is appropriate for capital maintenance, public policy, management controls and accountability, or other purposes.

#### FIDUCIARY FUND

AGENCY FUND – An Agency Fund is generally used to account for assets held by the Village as an agent for individuals, private organizations, other governments, and/or other funds. These are custodial in nature and do not involve measurement of results of operations.

#### C - BASIS OF ACCOUNTING AND MEASUREMENT FOCUS

The accounting and financial reporting treatment applied to a fund is determined by its measurement focus. All governmental funds and agency funds are accounted for using a current financial resources measurement focus. With this measurement focus, only current assets and current liabilities generally are included on the balance sheet. Operating statements of these funds present increases (i.e., revenues and other financing sources) and decreases (i.e., expenditures and other financing uses) in net assets. The modified accrual basis of accounting is used for all governmental funds and agency funds. Their revenues are recognized when susceptible to accrual (i.e., when they become both measurable and available). "Measurable" means the amount of the transaction can be determined and "available" means collectible within the current period or soon enough thereafter to be used to pay liabilities of the current period. Significant revenues susceptible to accrual include property taxes, interest earnings, reimbursement-type grants, and reimbursements for the use of materials or services. Expenditures are generally recognized under the modified accrual basis of accounting when the related fund liability is incurred. Exceptions to this general rule include principal and interest on general long-term debt, which is recognized when due. The Village considers property taxes as available if they are collected within 60 days after year end.

#### I - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

#### C - BASIS OF ACCOUNTING AND MEASUREMENT FOCUS (CONTINUED)

The Proprietary Fund is accounted for on a flow of economic resources measurement focus. With this measurement focus, all assets and liabilities associated with the operation of these funds are included on the balance sheet. Fund equity (i.e., net total assets) is segregated into contributed capital and retained earnings components. Operating statements present increases (e.g., revenues) and decreases (e.g., expenses) in net total assets. The accrual basis of accounting is used for the Proprietary Fund. Its revenues are recognized when earned, and expenses are recognized when incurred. In accordance with Governmental Accounting Standards Board Statement 20, the Village has applied all applicable GASB pronouncements, as well as all Financial Accounting Standards Board (FASB) Statements and Interpretations issued after November 30, 1989, unless the FASB pronouncements conflict or contradict GASB pronouncements. Non-exchange contributions (generally tap-in fees) are recorded as non-operating revenues.

Property taxes are levied on July 1, and delinquent taxes become an enforceable lien on the property as of December 31. The Village bills and collects its own property taxes. Collection of taxes is accounted for in the tax collections fund. Village property tax revenues are recognized when levied.

#### **D** - BUDGETARY DATA

- 1. A budget for the fiscal year was adopted by the Village Council for all budgetary funds, in total by fund. The original budget and subsequent amendments approved by a majority vote of the Village Council include proposed expenditures and ways of financing those expenditures.
- 2. A public hearing is conducted to obtain taxpayer comments.
- 3. The budget is adopted on a basis consistent with generally accepted accounting principles.
- 4. Appropriations lapse at year end.

#### E - RECEIVABLES

Receivables have been recognized for all significant amounts due the Village in accordance with the accounting principles used for the particular fund. Valuation reserves have not been provided as all receivables are considered collectible.

#### F - CASH EQUIVALENTS

All highly liquid investments with a maturity of three months or less when purchased are defined as cash equivalents.

#### I - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

#### G - TOTAL COLUMNS ON COMBINED STATEMENTS

Total columns on the combined statements are captioned Memorandum Only to indicate that they are presented only to facilitate financial analysis. Data in these columns do not present financial position, results of operations, or changes in cash flows in conformity with generally accepted accounting principles. Neither is such data comparable to a consolidation. Interfund eliminations have not been made in the aggregation of this data.

#### H - ENCUMBRANCES

Encumbrances involving the current recognition of purchase orders, contracts, and other commitments for future expenditures are not recorded.

#### I - USE OF ESTIMATES

The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the reporting period. Actual results could differ from those estimates.

#### II - CASH AND INVESTMENTS

The Village is authorized by the State of Michigan Public Act 132 of 1986 to deposit its funds in banks, savings and loan associations, or credit unions having their principal offices in the State of Michigan. Surplus funds of the Village are permitted to be invested in bonds, bills or notes of the United States; obligations, the principal and interest of which are fully guaranteed by the United States; or obligations of the state; certificates of deposit issued by a state or national bank savings accounts of a state or federal savings and loan association, or certificates of deposit or share certificates of a state or federal credit union organized and authorized to operate in this state; commercial paper rates prime at the time of purchase and maturing not more than 270 days after the date of purchase; securities issued or guaranteed by agencies or instrumentalities of the United States government; United States government or federal agency obligation repurchase agreements; bankers' acceptances issued by a bank that is a member of the federal deposit insurance corporation; mutual funds composed entirely of investment vehicles that are legal for direct investment by a village; and investment pools, as authorized by the surplus funds investment pool act, act No. 367 of the Public acts of 1982, being sections 129.111 to 129.118 of the Michigan Compiled Laws that are legal for direct investment by a Village.

#### II - CASH AND INVESTMENTS (CONTINUED)

The carrying value amount at year end of the Village deposits with financial institutions was \$524,549. An additional \$50 of petty cash is not on deposit with any financial institution at year end. The actual balances amounted to \$524,549. Of this amount \$200,000 is insured by the FDIC and \$324,549 was uninsured and uncollateralized.

	Total <u>Amount</u>	FDIC <u>Insured</u>	FDIC <u>Uninsured</u>
Checking & Savings	\$200,822	\$100,000	\$100,822
Certificate of Deposit	323,727	<u>100,000</u>	<u>223,727</u>
•	\$ <u>524,549</u>	\$ <u>200,000</u>	\$ <u>324,549</u>

#### III - STEWARDSHIP, COMPLIANCE AND ACCOUNTABILITY

#### **BUDGET VARIANCES**

Michigan Public Act 621 of 1978, Section 18 (1), as amended, provides that a local government unit shall not incur expenditures in excess of the amount appropriated. During the year ended March 31, 2007, the Village incurred expenditures in the General and Special Revenue Funds in excess of the amount appropriated as follows:

<u>Fund</u>	<u>Budget</u>	<u>Actual</u>	Unfavorable <u>Variance</u>
General Fund	\$ 7,590	\$ 8,682	\$ 1,092
Special Revenue Funds: Sidewalk Fund	1,258	2,021	763

#### DEFICIT FUND BALANCE/RETAINED EARNINGS

The Village has an accumulated deficit retained earnings/fund balance in the following funds:

<u>Fund</u>	Deficit <u>Balance</u>
Enterprise Fund: Sewer Fund – Retained Earnings (Deficit)	<b>\$</b> (549,956)

The deficit in the Sewer Enterprise Fund was caused by operating expenses exceeding operating revenues. The Sewer Fund has positive total fund equity and working capital.

#### IV - INTERFUND RECEIVABLES AND PAYABLES

Interfund receivables and payables of the individual funds at March 31, 2007, are as follows:

Receivable Fund	Payable Fund	<u>Amount</u>
General Fund	Major Street Fund	\$ 4,043
	Local Street Fund	1,827
	Fire Fund	3,097
	Police Fund	6,609
	Sewer Fund	1,375
	Tax Fund	46
Equipment Replace Fund	General Fund	1,856
Major Street Fund	Sewer Fund	666
Sewer Fund	Local Street Fund	7,532
Street Maintenance Fund	General Fund	1,313
Sidewalk Fund	General Fund	<u>1,019</u>
<b>5</b>		\$ <u>29,383</u>

#### V - PROPRIETARY FUND PROPERTY AND EQUIPMENT

A summary of proprietary fund type property and equipment at March 31, 2007 is as follows:

	Cost	<u>Useful Life</u>
Water and Sewer Mains Less: Accumulated Depreciation	\$2,335,362 <u>1,066,480</u>	50 years
ŕ	\$ <u>1,268,882</u>	

#### VI - SIGNIFICANT CONCENTRATIONS OF CREDIT RISK

Financial instruments potentially subjecting the Village to concentrations of credit risk consist principally of uninsured cash deposits. Risk associated with cash is disclosed in Note 2.

#### VII - CONSTRUCTION CODE REVENUES/EXPENDITURES

The State Construction Code Act, Michigan Public Act 245 of 1999, and rules promulgated by the Department of Treasury regarding that Act, require that a local unit's fees collected from construction code permits be accounted for in a method which shows that all of these fees were used for expenditures related to the operation of the enforcing agency. The rules indicated that if the revenues exceeded the expenditures, the fees must be kept in a separate fund with all the revenues and expenditures accounted for in that fund. These rules allowed for monitoring these funds in a separate activity center within the General Fund and reserving General Fund balance for the excess of building department revenues over expenditures since adoption of the act. The activity related to construction code activity for the year ended March 31, 2007 and General Fund reserved fund balance at year end is as follows:

Beginning Reserved Fund Balance Construction Permit Revenue	\$ 537 822
Expenditures: Professional Services	962
REVENUES OVER EXPENDITURES	\$ <u>397</u>

#### VIII - FIXED ASSETS

General fixed assets are not capitalized in the funds used to acquire or construct them. Instead, capital acquisition and construction are reflected as expenditures in governmental funds, and the related assets are reported in the general fixed assets account group. All purchase fixed assets are valued at cost where historical cost records are available and at an estimated historical cost where no historical records exist. Donated fixed assets are valued at their estimated fair market value on the date received.

The costs of normal maintenance and repairs that do not add to the value of the asset or materially extend asset lives are not capitalized. Improvements are capitalized and depreciated over the remaining useful lives of the related fixed assets, as applicable.

#### VIII - FIXED ASSETS (CONTINUED)

Public domain ("infrastructure") general fixed assets consisting of roads, bridges, curbs, and gutters, streets and sidewalks, drainage systems and lighting systems are not capitalized, as these assets are immovable and of value only to the government.

Assets in the general fixed assets account group are not depreciated. Depreciation of buildings, equipment and vehicles in the proprietary fund types is computed using the straight-line method.

A summary of the fixed assets account group is as follows:

	<b>Balance</b> <u>3-31-06</u>	Additions	<u>Deletions</u>	Balance <u>3-31-07</u>
Buildings	\$ 21,303	\$	\$	\$ 21,303
Vehicles	29,383			29,383
Equipment	8,134	<u>1,386</u>		<u>9,520</u>
TOTALS	\$ <u>58,820</u>	\$ <u>1,386</u>	\$	\$ <u>60,206</u>

The above asset valuations are only based on historical cost after 1998. Historical costs prior to 1998 is unknown. Depreciation expense is \$46,707.

## COMBINING AND INDIVIDUAL FUND FINANCIAL STATEMENTS

# VILLAGE OF GAINES GENERAL FUND SCHEDULE OF EXPENDITURES COMPARED TO BUDGET FOR THE YEAR ENDED MARCH 31, 2007

	Budget	<u>Actual</u>	Variance Favorable <u>(Unfavorable</u> )
GENERAL GOVERNMENT:			
Village Council	\$ 2,175	\$ 2,750	\$ (575)
Village President	1,200	1,275	(75)
Village Clerk	38,204	36,264	1,940
Village Treasurer	3,366	5,335	(1,969)
Village Hall & Grounds	14,000	13,507	493
Meetings, Transportation			
& Sundry	2,000	1,928	72
Public Benefit	<u> 1,855</u>	<u>1,767</u>	88
TOTAL GENERAL GOV'T	\$62,800	\$62,826	<b>\$</b> (26)
PUBLIC SAFETY:			
Building Inspector	\$ <u>2,000</u>	\$ <u>962</u>	\$ <u>1,038</u>
TOTAL PUBLIC SAFETY	\$ <u>2,000</u>	\$ <u>962</u>	\$ <u>1,038</u>
PLANNING:			
Planning	\$ <u>1,000</u>	\$	\$ <u>1,000</u>
TOTAL PLANNING	\$ <u>1,000</u>	\$	\$ <u>1,000</u>
RECREATION & CULTURAL:			
Depot & Library	\$ <u>4,215</u>	\$ <u>4,657</u>	\$ <u>(442</u> )
TOTAL RECREATION &			
CULTURAL	\$ <u>4,215</u>	\$ <u>4,657</u>	\$ <u>(442</u> )
OTHER	5,000	4,922	<u>78</u>
CAPITAL OUTLAY	_1,000		1,000
TOTAL EXPENDITURES	\$ <u>76,015</u>	\$ <u>73,367</u>	\$ <u>2,648</u>

VILLAGE OF GAINES SPECIAL REVENUE FUNDS COMBINING BALANCE SHEET MARCH 31, 2007

	Major <u>Street</u>	Local <u>Street</u>	<u>Fire</u>	<u>Police</u>	Sidewalk	Equipment Replacement	Street <u>Maintenance</u>	Total
ASSETS:								
Cash & Cash Equiv. Delinquent Taxes Rec. Due from Other Funds Due from Other Gov't. TOTAL ASSETS	\$ 98,169 666 5,570 \$104,405	\$ 86,310 1,819 \$ 88,129	\$13,221 3,321 \$ <u>16,542</u>	\$ 7,338 \$ <u>7,338</u>	\$1,792 1,019 \$ <u>2,811</u>	\$33,910 1,856 \$ <u>35,766</u>	\$32,728 1,313 \$ <u>34,041</u>	\$273,468 3,321 4,854 7,389 \$289,032
LIABILITIES & FUND BALANCES:	BALANCES:							
Accounts Payable Advances from Other	\$ 184	\$ 143	\$ 258	\$ 519	<del>45</del>	<b>4</b> 5	<del>45</del>	\$ 1,104
Funds Due to Other Funds 4,043 TOTAL LIABILITIES \$ 4,227	\$ 4,04 <u>3</u> \$ 4,227	$\frac{7,532}{1,827}$	\$ 3,355	\$ 7,128		<b>%</b>	<b>%</b>	7,532 15,576 \$ 24,212
FUND BALANCES:								
Unreserved	\$ <u>100,178</u>	\$ 78,627	\$ <u>13,187</u>	\$ 210	\$ <u>2,811</u>	\$ <u>35,766</u>	\$ <u>34,041</u>	\$ <u>264,820</u>
TOTAL FUND BAL.	\$ <u>100,178</u>	\$ 78,627	\$ <u>13,187</u>	\$ 210	\$ <u>2,811</u>	\$ <u>35,766</u>	\$34,041	\$ <u>264,820</u>
TOTAL LIABILITIES & FUND BALANCES	\$ <u>104,405</u>	\$ 88,129	\$ <u>16,542</u>	\$ 7.338	\$2,811	\$ <u>35,766</u>	\$ <u>34,041</u>	\$289,032

The accompanying notes are an integral part of the financial statements.

VILLAGE OF GAINES
SPECIAL REVENUE FUNDS
COMBINING STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES
FOR THE YEAR ENDED MARCH 31, 2007

Total	\$ 20,751 48,984 601 8,961 59,051 \$138,348	\$ 43,822 34,766 3,581 1,585 \$ 83,754	
Street Maintenance	\$ (456) 1,402	\$ 877 \$ 859	
Equipment Replacement	&   &   &   &   &   &   &   &   &   &	\$ 1,473 1,585 \$ 3,058 \$ (2,970)	
Sidewalk	\$ 65 65	\$ 2,021 \$ 2,021 \$ \$ (1,956)	
<u>Police</u>	\$ 601 36 5640	\$ 29,960 \$ <u>29,960</u>	
Fire	\$ 21,207 12 \$ <u>21,219</u>	\$ 13,862 \$ 13,862 \$ 7,357	
Local Street	\$ 12,076 2,161 <u>\$77,598</u>	\$ 16,017 \$ \[ \begin{align*}	
Major Street	\$ 36,908 5,197 5,43 <u>555</u>	\$ 18,749 \$ \text{18,749} \$ \text{CY} \text{SR} \$ \text{24,806}	
REVENUES:	Taxes Intergovernmental: State Fines & Fees Interest Miscellaneous TOTAL REVENUES	EXPENDITURES:  Current: Public Safety Highways & Streets Other Capital Outlay TOTAL EXPEND.  EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES	

The accompanying notes are an integral part of the financial statements.

VILLAGE OF GAINES
SPECIAL REVENUE FUNDS
COMBINING STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES
FOR THE YEAR ENDED MARCH 31, 2007

Total		\$ 28,268 (268)	\$ 28,000	\$ 82,594	182,226		\$ <u>264,820</u>
Street <u>Maintenance</u>		<b>↔</b>	<b>⇔</b>	\$ 859	33,182		\$ 34,041
Equipment Replacement		\$ 268	\$ 268	\$ (2,702)	38,468		\$ 35,766
Sidewalk		<b>₩</b>	€	\$ (1,956)	4,767		\$ 2.811
<u>Police</u>		\$ 28,000	\$ 28,000	\$ (1,320)	1,530		\$ 210
Fire		<u></u>	₩	\$ 7,357	5,830		\$ 13,187
Local <u>Street</u>		\$ (107)	\$ (107)	\$ 55,711	22,916		\$ 78,627
Major <u>Street</u>	SOURCES:	\$ (161)	\$(161)	CY) OF ER CES \$ 24,645	ning 75,533		\$ <u>100,178</u>
	OTHER FINANCING SOURCES:	Transfers In Transfers Out TOTAL, OTHER	FINANCING	EXCESS (DEFICIENCY) OF REVENUES & OTHER FINANCING SOURCES OVER EXPEND. \$ 24,	Fund Balance – Beginning of Year	Prior Period Adjust.	FUND BALANCE END OF YEAR

The accompanying notes are an integral part of the financial statements.

SPECIAL REVENUE FUNDS
COMBINING STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES – BUDGET TO ACTUAL FOR THE YEAR ENDED MARCH 31, 2007 VILLAGE OF GAINES

Variance	Favorable (Unfavorable)	\$ (4,150)	2 <u>(4,148)</u>	\$ 122 \$\$	\$ <u>(4,026)</u>	<b>₩</b>	<b>&amp;</b>	\$(4,026)
Fire Fund	<u>Actual</u>	\$21,207	12 \$ <u>21,219</u>	\$13,862 \$ <u>13,862</u>	\$ 7.357	€	es	\$ 7,357
Ē	Budget	\$25,357	10	\$13,984 \$ <u>13,984</u>	\$11,383	₩	<b>&amp;</b>	\$11,383
Vorignee	Favorable (Unfavorable)	<del>∽</del>	276 791 (2.106) \$ (1.039)	\$ <u>10,651</u> \$ <u>10,651</u>	\$ (9,612)	\$(15,000) 5,893	\$ <u>(9,107)</u>	\$ 505
Local Street Fund	Actual	<b>∽</b>	12,076 2,161 <u>57,598</u> \$71,835	\$ 16,017 \$16,017	\$55,818	\$ (107)	\$ (107)	\$55,711
<u>Loc</u>	Budget	<b>↔</b>	$ 11,800  1,370  59,704  $\frac{59,704}{12,874} $	\$ <u>26,668</u> \$ <u>26,668</u>	\$ 46,206	\$ 15,000 (6,000)	\$ 8,000	\$ 55,206
<u>bd</u>	Variance Favorable (Unfavorable)	<del></del>	2,908 4,697 1,450 \$ 9,055	\$ 1,45 <u>9</u> \$ 1,45 <u>9</u>	\$10,514	339	\$ 339	\$10,853
Major Street Fund	Actual	<b>&amp;</b> >	$36,908 \\ 5,197 \\ \hline 1,450 \\ \$ \overline{43,555}$	\$ 18,749 \$ 18,749	\$ 24,806	SES): \$ (161)	\$ <u>(161)</u>	\$ 24,645
⊠	Budget	₩	34,000 500 \$ 34,500	\$ 20,208 \$ 20,208	CY) 5R \$ <u>14,292</u>	F'SOURCES (U \$ ANC.	\$ (500) NCY) THER CES RES	NG \$ 13,792
		REVENUES: Taxes Intergovernmental:	State Interest Miscellaneous TOTAL REVENUES	EXPENDITURES: Current: Public Safety Hwys. & Streets TOTAL EXPEND.	EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES	OTHER FINANCING SOURCES (USES): Transfers In \$ \$ Transfers Out (500)	SOURCES (USES) \$ EXCESS (DEFIECIENCY) OF REVENUES & OTHER FINANCING SOURCES OVER EXPENDITURES	& OTHER FINANCING USES

VILLAGE OF GAINES
SPECIAL REVENUE FUNDS
COMBINING STATEMENT OF REVENUES, EXPENDITURES AND
CHANGES IN FUND BALANCES – BUDGET TO ACTUAL (CONTINUED)
FOR THE YEAR ENDED MARCH 31, 2007

	ce ible	<u>orable</u> )		ı	ସ୍ଥ
	Variance Favorable	(Unfavo	<del>€</del>		\$ <u>(4,026</u>
Fire F <u>und</u>		Actual	\$ 5,830		\$13,187
		Budget	\$ 5,830		\$ <u>17.213</u>
	Variance Favorable	(Unfavorable)	<del>€</del>		\$ 505
Local Street Fund		Actual	\$22,916		\$ <u>78,627</u>
. ,•		Budget	\$22,916		\$78,122
Fund	Variance Favorable	(Unfavorable)	<del>€</del>		\$ <u>10,853</u>
Major Street Fund		Actual	\$ 75,533		\$100,178
		Budget	\$75,533		\$89,325
			Fund Balance – Beginning of Year	Prior Period Adjust.	FUND BALANCE END OF YEAR

The accompanying notes are an integral part of the financial statements.

VILLAGE OF GAINES
SPECIAL REVENUE FUNDS
COMBINING STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES
BUDGET TO ACTUAL (CONTINUED)
FOR THE YEAR ENDED MARCH 31, 2007

<u>int Fund</u> Variance Favorable	(Unfavorable)	€	(412)	\$ (7,783)		\$ 1,371	\$ 1,386	\$ (6.397)	\$ (1,232)		\$ <u>(1,232)</u>		\$ (7,629)
Equipment Replacement Fund Varian Favora	Actual	<del>⊌</del> >	88	88		\$ 1,473	\$3.058 \$3.058	\$(2,970)	\$ 268		\$ 268		\$ (2,702)
Equipm	Budget	<del>6/2</del>	500	\$ 7,871		\$ 2,844	\$ 4,444 \$ 4,444	\$ 3,427	\$ 1,500		\$ 1,500		\$ 4,927
Variance Favorable	(Unfavorable)	<del>\$\$</del>	35	\$ 35		\$ (763)	\$ <u>(763)</u>	\$ <u>(728)</u>	<b>∜</b> >		₩		\$ (728)
Sidewalk Fund	Actual	<b>9</b> ÷	65	\$		\$ 2,021	\$ 2,021	\$ <u>(1,956)</u>	₩.		\$ <u>(1,956)</u>		\$(1,956)
PIS	Budget	<del>€7</del>	30	\$		\$ 1,258	\$ 1,258	\$ <u>(1,228)</u>	<b>4</b> >		₩		\$ (1,228)
Variance Fevoreble	(Unfavorable)	<b>\$</b>	56	$\frac{3}{8-130}$		\$ 1,590	\$ 1.590	\$ 1,720	\$ (3,050)		\$ (3,050)		\$ (1,330)
Police Fund	Actual	\$	36	\$ 640		\$ 29,960	\$ 29,960	\$(29,320)	JSES): \$ 28,000		\$ 28,000		\$ (1,320)
	Budget	\$	01	\$		\$ 31,550	\$\frac{31,550}{4CY}	ER \$(31,040)	G SOURCES (1 \$ 31,050		\$ 31,050 VCV)	OTHER CES	CES ING \$ 10
	D TO VIEW IP C.	REVENUES: Taxes	Interest	Miscellaneous TOTAL REVENUES	EXPENDITURES Current:	Public Safety Other	Capital Outlay TOTAL EXPEND. EXCESS (DEFICIENCY)	OF REVENUES OVER EXPENDITURES	OTHER FINANCING SOURCES (USES): Transfers In \$ 31,050 \$ 3	Transfers Out	SOURCES (USES) \$	OF REVENUES & OTHER FINANCING SOURCES	OVER EAEMDITURES & OTHER FINANCING USES

The accompanying notes are an integral part of the financial statements.

VILLAGE OF GAINES
SPECIAL REVENUE FUNDS
COMBINING STATEMENT OF REVENUES, EXPENDITURES AND CHANGES
IN FUND BALANCES – BUDGET TO ACTUAL (CONTINUED)
FOR THE YEAR ENDED MARCH 31, 2007

		Police Fund		i <u>S</u>	Sidewalk Fund		Equipmen	Equipment Replacement Fund	ent Fund
			Variance Favorable			Variance Favorable			Variance Favorable
Cund Release Bearing	Budget	<u>Actual</u>	(Unfavorable)	Budget	Actual	(Unfavorable)	Budget	Actual	(Unfavorable)
Of Year	\$ 1,530	\$ 1,530	<b>€</b>	\$ 4,767	\$ 4,767	<b>€</b>	\$ 38,468	\$ 38,468	<b>∽</b>
Prior Period Adjustment			-						1
FUND BALANCE – END OF YEAR	\$ 1,540	\$ 210	\$ (1,330)	\$ 3,539	\$ 2,811	\$ (728)	\$43,395	\$35,766	\$ <u>35,766</u> \$ <u>(7,629)</u>

The accompanying notes are an integral part of the financial statements.

COMBINING STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES
BUDGET TO ACTUAL (CONTINUED)
FOR THE YEAR ENDED MARCH 31, 2007 SPECIAL REVENUE FUNDS VILLAGE OF GAINES

Variance	Favorable (Unfavorable)	\$ (4,606)	3,184	6,391	\$ (2.954)		\$ 1,712	12,110 871	\$ <u>14,708</u>	\$ (11,754)		\$ (19,282) 6,232	\$ (13,050)		\$ (1,296)			\$ (1296)
<u>Total</u>	Actual	\$ 20,751	48,984	8,961	<u>59,051</u> \$ <u>138,348</u>		\$ 43,822	34,766 3,581	\$ <u>83,754</u>	\$ 54,594		\$ 28,268 (268)	\$ 28,000		\$ 82,594	182,226		\$264,820
	Budget	\$ 25,357	45,800	2,570	<u>67,075</u> \$ <u>141,302</u>		\$ 45,534	46,876 4,452	\$ <u>98,462</u>	\$ 42,840		\$ 47,550 (6,500)	\$ 41,050		\$ 83,890	182,226		\$ <u>266,116</u>
	ravorable (Unfavorable)	\$ (456)		1,252	\$ 796		<del>69</del>	263	\$ 263	\$ 1,059		<b>₩</b>	<b>∞</b>		\$ 1,059			\$ 1,059
Street Maintenance Fund	Actual	\$ (456)		1,402	\$ 946		<del>•</del>	87	\$	\$ 859		<b>\$</b>	<b>∞</b>		\$ 829	33,182		\$34,041
Stre	Budget	<b>↔</b>		150	\$		<del>€</del>	350	\$350	\$ (200)	SES):	<b>₩</b>	₩	VUES	\$ (200)	33,182		\$32,982
	REVENUES:	Taxes Intergovernmental:	State Fines & Fees	Interest	TOTAL REVENUES	EXPENDITURES: Current:	Public Safety	Other	Capital Outlay TOTAL EXPENDITURES EXCESS (DEFICIENCY) OF	REVENUES OVER EXPEND.	OTHER FINANCING SOURCES (USES):	Operating Transfers In Operating Transfers Out TOTAL OTHED FINANCING	SOURCES (USES)	EXCESS (DEFICIENCY) OF REVENUES & OTHER FINANCING SOURCES OVER EXPENDITIBES & OTHER	FINANCING USES	Fund Balance – Beginning of Year	Prior Períod Adjustment	FUND BALANCE END OF YEAR

#### VILLAGE OF GAINES COMBINING STAEMENT OF CHANGES IN ASSETS AND LIABILITIES – ALL AGENCY FUND TYPES MARCH 31, 2007

	Balance April 1, <u>2006</u>	<u>Additions</u>	<u>Deductions</u>	Balance March 31, <u>2007</u>
CURRENT TAX				
ASSETS:				
Cash & Cash Equivalents TOTAL ASSETS	\$20,349 \$20,349	\$ <u>77,748</u> \$ <u>77,748</u>	\$ <u>97,702</u> \$ <u>97,702</u>	\$ <u>395</u> \$ <u>395</u>
LIABILITIES:				
Due to Other Funds Due to Other Gov't TOTAL LIABILITIES	\$19,818 <u>531</u> \$ <u>20,349</u>	\$ 46 \$ <u>46</u>	\$19,818 <u>182</u> \$ <u>20,000</u>	\$ 46 <u>349</u> \$ <u>395</u>



#### DEMIS and WENZLICK, P.C.

Certified Public Accountants

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Joyce M. Simmons
Barbara Wenzlick

Village Council Village of Gaines Genesee County, Michigan

James Demis, Jr., C.P.A.

Lori S. Chant, C.P.A.

Geraldine Terry, C.P.A.

LaVearn G. Wenzlick, C.P.A.

In compliance with the provisions of Section 11, Paragraph 2, of Act 2, Public Acts of 1968, we discovered the following areas which required specific recommendation, as a result of the audit our firm performed on the financial statements of the Village of Gaines for the year ended March 31, 2007.

#### **BUDGET**

The State Revenue Sharing Distribution Law, P.A. 176, of 1980, includes a compliance requirement in budgeting. It is important under this act that expenditures do not exceed budget. Expenditures include accounts payable at March 31, 2007. Budgeted expenditures cannot exceed budgeted revenues plus the beginning fund balance.

During our audit we noticed four expenditure accounts exceeded budgeted amounts. Expenditures should be monitored so that the budget is not exceeded. The budget may be amended prior to the end of the fiscal year.

We wish to thank the board for the excellent cooperation we received in performing the Village audit. If we can be of any further assistance to the Village please contact us.

**Certified Public Accountants** 

Dammand Weighert, PC

Owosso, Michigan August 3, 2007